

NORTH AMERICAN DIVISION

JOB OPPORTUNITY

Applications for the job listed below will be accepted from the time of posting from **NORTH AMERICAN DIVISION** employees **WITH AT LEAST ONE YEAR OF SERVICE IN THEIR CURRENT POSITIONS.**

TITLE OF JOB: Software Developer

DEPARTMENT: eAdventist (NAD- SEC/eAdventist)

SUPERVISOR: Director

REMUNERATION GRADE/RATE: (Exempt)

LOCATION: Columbia, MD

POSITION SUMMARY: This position requires a high degree of technical knowledge and expertise combined with the ability to communicate effectively with customers/users within the North American Division. Must be able to communicate technical information in clear language understandable to non-technical users. Responsible for using knowledge derived from on-the-job experience to assist with resolving issues from customer base. Work performed will be carried out on-site at the NAD Headquarters located in Columbia, MD.

AUTHORITY, ACCOUNTABILITY: Work is performed with limited supervision. There are specific guidelines to follow but the work requires the ability to carry out duties and meet deadlines independently. Responds to supervisor/director.

ESSENTIAL JOB FUNCTIONS:

- Engage with customers to determine their needs.
- Plan, write, test and update software applications using various web development tools.
- Provide data and customer support by email and phone regarding questions or problems with software applications.
- Write help files and articles as needed.
- Collaborate remotely with eAdventist teammates located in WA state.
- Other responsibilities as assigned by supervisor.

EDUCATION/EXPERIENCE/CREDENTIALS: Bachelor's (BA/BS) degree in computer science or related field. A minimum of 3 – 5 years' experience is desired but not required.

If interested in the above position please visit our site [CLICK HERE](#) to complete a NAD Employment Application. Or send email to jobs@nadadventist.org and follow instructions from response email.

This notice will not expire until the position has been filled

Posted:

Thursday, October 21, 2021 @ 3:30 p.m.